



Digital Specialist in Residence – for First Nations Organisations

Frequently Asked Questions (FAQ)

How many times can I apply?

You can only make one application per funding round. This means you can apply for other Creative Australia funding rounds at the same time if they are open.

You can check what other rounds are currently open via this link - [Investment and development - Creative Australia](#).

If our organisation has an overdue grant report (acquittal), can we still apply?

If you have an overdue grant report at the time of the pre-eligibility check, shortly after the closing date, you will not be eligible to apply for any further grants at Creative Australia until the grant report is submitted.

Can I send an application by post?

We do not accept applications submitted via post. Any material received by post will not be assessed and will be returned to the sender. If you think you will have difficulty submitting your application online, please contact Project Manager, to see if there is a way we can support you in applying.

What is the difference between a 'group' and an 'organisation'?

We define a 'group' as two or more individuals who do not form a legally constituted organisation. This can include co-collaborators, creatives, and collectives.

An 'organisation' is a legally constituted organisation that is registered or created by law. For example, incorporated associations, companies limited by guarantee, or government statutory authorities are all defined as organisations.

What is a digital specialist?

A digital specialist is someone who helps a business or organisation use digital tools and technology effectively.

A digital specialist can:

- create and manage online content (like websites, social media, or digital ads)
- use data and tools to improve how people find and interact with a brand online
- support digital projects like launching a new app, website, or online campaign
- stay up to date with the latest tech trends to help the business stay competitive

What is the time commitment?

The Digital Specialist will be available **online** for one day each week across the fourteen-week residency. This will include some mutual contact hours each week (as well as the Specialist's research and planning time for your organisation).

How does the seed funding work?

This program provides \$3000 seed funding to assist in prototyping or piloting your digitally led project. These funds will be granted to the successful applicants and will be given detailed instructions on this process.

Please note:

- You do not need to supply a budget with your application.
- You will be required to complete an acquittal report at the conclusion of the program.

Can my application be updated once it has been submitted?

We do not amend, correct, update, or change any part of your application once it has been submitted.

Can I submit my application after the closing date and time?

No, you must submit your application on the closing date stated in the Guidelines.

Administrative and technical support is only available during office hours (Monday-Friday) 9am to 5 pm AEDT. Late applications will not be accepted.

Please contact the Project Manager, before the closing date and time if you are having difficulty submitting your application.

How do I provide support material with my online application?

The online application has a Support Material section, which allows you to directly upload files and provide URL links. Please make sure the URL links are accessible, and if requiring a password, please provide this information in the application so the Assessors can access this content.

What happens to my online application after I have submitted it?

You will receive an 'Acknowledgement of submission' email from us acknowledging our receipt of your online application. You should keep a copy of this email as proof of your submission. Your application will be assessed, and you will receive the outcome decision of your application in late December 2025.

Can I withdraw my online application after it has been submitted?

Yes, you can request that your application be withdrawn at any time up to the start of the assessment meeting. You will need to email the Project Manager with your request along with your six-digit application ID number. We will record this information and withdraw your application as requested.

Who will be assessing my application?

Creative Australia staff, or in some cases external Industry Advisors, will assess the applications against the assessment criteria (Alignment, Quality and Impact) and will consider how the proposed activities align with the aims of the fund when making final decisions on submissions.

How will I find out about my application outcome?

You will receive an email notification of the outcome decision of your application in late December 2025.

If my application was unsuccessful, can I request feedback?

Yes, if you have been notified that your application was unsuccessful, you can request feedback on your application. Please contact the Project Manager, to schedule a suitable time for feedback.